



Registered Practical Nurse – Footcare Nurse

FTE: 1.0

Status: Permanent

Competition Number: CLI07-26

Starting Salary: \$32.46-\$38.17/hour as per ONA agreement

Closing Date: October 8, 2026

The **Gizhewaadiziwin Health Access Centre** is a community based, Indigenous controlled, Primary Care service that combines western curative care with traditional Ojibway healing philosophies and practices. The Access Centre provides clinical, social, health promotion and preventive services, as well as access to traditional Ojibway healers.

Summary of Position:

Reporting to the Clinic Manager, the Registered Practical Nurse (RPN) will require the provision of diabetic footcare services, as well as education and health promotion teaching around the management of diabetes. The RPN will work as part of the diabetes team, assisting patients with diabetes with self-management and proper footcare.

Other duties include community based footcare clinics and teaching, statistical reporting, consultation with other health care providers, and facilitate referrals to chiropodist or another orthopedic specialist, as required.

Qualifications:

- Graduate from an accredited School of Nursing;
- Certification in Advanced Footcare;
- Current Ontario RPN Licence;
- Good standing with the College of Nurses;
- Valid Driver's Licence;
- Excellent written and verbal communication skills;
- Ability to work as a team member;
- 2-3 years clinic and footcare nursing experience;

Desired:

- Experience and understanding of local Indigenous communities and culture within the Rainy River District an asset.
- Ability to speak Ojibway is an asset.
- First Nations, Inuit or Metis candidates are encouraged to apply. Please self-identify.
- Current CPR certification.

Additional Information:

As a part of our team, you will be eligible for:

- 100% employer-paid health care benefits;
- Become a member of the Healthcare of Ontario Pension Plan (HOOPP);
- Six (6) paid Personal Leave Days a year;
- Three (3) weeks (starting) paid vacation subject to increase quickly over tenure;
- Invited to actively participate in cultural and traditional teachings and knowledge.

A complete Job Description is available by visiting gizhac.com/careers

Qualified applicants are invited to submit a resume, covering letter referencing the competition number, at least three work related references (*one must be from a current or most recent supervisor*) and written authorization to contact references.

**Attention: Personnel Committee
Gizhewaadiziwin Health Access Centre
RMB 2004, RR #2
Fort Frances, ON P9A 3M9
careers@gizhac.com**

We thank all candidates in advance, however, only those selected for an interview will be contacted. Gizhewaadiziwin is committed to providing employment accommodation in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If contacted for an employment opportunity or interviewing, please advise if you require accommodation.

Please visit us at www.gizhac.com to learn more, or follow us on www.facebook.com/gizhac, www.instagram.com/gizhac, or www.linkedin.com/companies/gizhewaadiziwin



Gizhewaadiziwin

Health Access Centre

RPN - FOOTCARE NURSE

SUMMARY

Reporting to the Clinical Manager, this position will require the provision of footcare services. Other duties include community based footcare clinics and teaching, statistical reporting, consultation with other health care providers, and facilitate referrals to chiropodist or other orthopedic specialist, as required.

DUTIES AND RESPONSIBILITIES

Footcare Duties

- Provides individualized footcare to clients, under the supervision of the Clinical Manager, both in the clinic and in community, as required.
- Works closely with the Diabetes Foot Care Nurse where appropriate
- Records, monitors, and documents appointments in the client's health record.
- Provides individualized footcare education to support client self-management
- Facilitates referrals to chiropodist or other orthopedic specialists as required.
- Supports and delivers Footcare education and prevention. Promotes self-management activities within the local First Nation communities, the Metis Association and the United Native Friendship Centre.
- Maintains universal precautions and complies with infection control policies, practices and procedures.
- Performs and documents foot screening on clients as required

Administration

- Maintains security, confidentiality, accuracy, integrity, and legality of the client records including the electronic database.
- Documents and reports statistics, as required by funding agencies
- Assessment and referral documentation as needed.
- Assists with day-to-day operations, including ordering foot care supplies, cleaning and sterilization of foot care equipment and cleaning of sterilizer.
- Participates in team meetings.
- Other duties as assigned.

QUALIFICATIONS AND REQUIREMENTS

Education & Certification

- Practical Nurse (RPN) in good standing with the College of Nurses of Ontario.
- Completion of a recognized **Basic/Advanced Foot Care Certification Program** or willing to obtain ASAP.
- Current First Aid & CPR certification



Gizhewaadiziwin

Health Access Centre

Experience

Experience providing foot care services (e.g., nail trimming, callus reduction, basic foot assessments)
Experience working with seniors, individuals with diabetes, or those with mobility challenges is an asset
Community health or primary care experience preferred

Knowledge & Skills

- Knowledge of **basic foot care practices**, infection prevention and control, and sterilization procedures
- Ability to identify and report foot complications (e.g., ulcers, infections, circulatory concerns) and refer appropriately
- Understanding of **diabetic foot care** and risk factors
- Strong interpersonal and communication skills; ability to build trust with patients
- Ability to work independently and as part of an interdisciplinary team.
- Ability to speak Ojibway and previous experience working with Indigenous people, a definite asset.
- Excellent health assessment skills, sound clinical judgement, and diagnostic skills.
- Effective interpersonal skills, and teamwork abilities.
- Ability to prioritize and handle a variety of tasks.
- Excellent written and oral communication skills, computer literacy required.
- Must be willing to travel to fulfill job duties.
- Must be willing to work flexible hours, including evenings and weekends.
- Proof of liability Insurance.
- CPR/First Aid
- Vulnerable Sector Criminal Reference check and Driver's Abstract required.