



GIZHEWAADIZIWIN
Health Access Centre

Registered Practical Nurse

FTE: 1.0

Status: Permanent

Competition Number: CLI03-26 (Please quote on application)

Closing Date: Open Until Filled

Salary: \$32.46 – 38.17 per hour; In accordance with the ONA Collective Agreement.

The Gizhewaadiziwin Health Access Centre is a community based, Indigenous controlled, Primary Care service that combines western curative care with traditional Ojibway healing philosophies and practices. The Access Centre provides clinical, social, health promotion and preventive services, as well as, access to traditional Ojibway healers.

Summary of Position:

Reporting to the Clinic Manager, the Registered Practical Nurse will provide nursing care within the scope of an RPN working in a primary care clinic. The Registered Practical Nurse supports Primary Care Providers with health assessments prior to patient appointments as well as delivery of services such as immunization and cancer screening tests as outlined in established Medical Directives.

Qualifications:

- Current Ontario RPN License and in good standing with College of Nurses of Ontario
- Experience working with electronic medical records considered an asset.
- Excellent written and verbal communication skills.
- Strong morals and ethics, along with commitment to privacy.
- Demonstrates ability to assist patients with concerns communicating in a courteous and respectful manner.
- Current First Aid/CPR certification.
- Clean Vulnerable Sector Criminal Reference Check and Driver's Abstract required.
- Ability to speak Ojibway and prior experience in working with Aboriginal people, a definite asset.
- Experience and understanding of local Indigenous communities and culture within the Southern Region of Treaty #3.
- First Nations, Inuit or Métis candidates are encouraged to apply. Please self-identify.

As a part of our team, you will be eligible for:

- 100% employer-paid health care benefits;
- Become a member of the Healthcare of Ontario Pension Plan (HOOPP);
- Six (6) paid Personal Leave Days a year;
- 3 weeks (starting) paid vacation subject to increase quickly over tenure;
- Invited to actively participate in cultural and traditional teachings and knowledge.

A complete Job Description is available by contacting the Human Resources Department at 274-3131.

Qualified applicants are invited to submit a covering letter referencing the competition number, resume, 3 work related references (*one must be from a current or most recent supervisor*) and written authorization to contact references.

Attention: Human Resources
Gizhewaadiziwin Health Access Centre
P.O. Box 686
Fort Frances, ON P9A 3M9
careers@gizhac.com

Gizhewaadiziwin is committed to providing employment accommodation in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If contacted for an employment opportunity or interviewing, please advise if you require accommodation.

Vision: Mino Bimaadiziwin

Mission: We embody Gizhewaadiziwin by delivering safe and high-quality services rooted in Indigenous Worldview. We are committed to wholistic services that integrate traditional healing methods with western health care to strive for Indigenous Health Equity and Mino Bimaadiziwin.

Values: Nibwaakaawin – Wisdom • Zoongide'ewin – Bravery • Dabasendizowin – Humility • Zaagi'idiwin – Love • Gwekwaadiziwin – Honesty • Debwewin – Truth • Manaaji'idiwin – Respect • Boonedamowin – Forgiveness



REGISTERED PRACTICAL NURSE

SUMMARY

Reporting to the Clinic Manager, the Registered Practical Nurse will provide nursing care within the scope of an RPN working in a primary care clinic. The Registered Practical Nurse supports Primary Care Providers with health assessments prior to patient appointments as well as delivery of services such as immunization and cancer screening tests as outlined in established Medical Directives.

DUTIES AND RESPONSIBILITIES

Nursing Duties:

- Provides individualized nursing care to clients, under the supervision of the physicians and nurse practitioners (medical team).
- Administers medication and treatment, under the supervision of the physician and nurse practitioner.
- Consults with medical team to assess, plan, implement, and evaluate client care and in the establishment of short-term and long-range goals for clients.
- Provides specialized nursing services for individuals, families, groups, and/or communities and provides basic principles of healthy living.
- Assists clients and their families in adjusting to physical, mental, and/or social limitations imposed by illness.
- Arranges patient referrals to specialists and diagnostic testing through the Systems Navigator.
- Records, monitors, and documents medical procedures.
- Assists with the control of material resources and maintenance of clinic; assists in appraisal of effectiveness of material and equipment and reports any equipment malfunctions to medical team.
- Maintains universal precautions.
- Provides immunizations to clients of all ages.
- Observes, evaluates and reports to physician, patient's physical and emotional condition, and reaction to drugs.
- Performs diagnostic tests and venipunctures as requested by MD or NP.
- Obtains laboratory specimens as ordered by MD and NP.

Administrative Duties:

- Participates in planning, developing, implementing, interpreting, and monitoring program operations, policies, and procedures.
- Provides basic health education to patients, as directed by physician and nurse practitioners.
- Participates in developing and implementing community health education programs and treatment or program plans.
- Maintains security, confidentiality, accuracy, integrity, and legality of the patient records including the electronic database.
- Assists NP/MD in providing clinic services in the communities.
- Maintains day-to-day operation of the clinic.
- Telephone triage.
- Responsible for staff maintenance of cold chain transportation of immunizations.
- Participates in continuing education as required by CNO.
- Performs other work-related duties incidental to the work described herein.



Gizhewaadiziwin

Health Access Centre

Job Description
Revised July 5, 2021

QUALIFICATIONS AND REQUIREMENTS

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- Experience working with electronic medical records considered an asset.
- Excellent written and verbal communication skills.
- Strong morals and ethics, along with commitment to privacy.
- Demonstrates ability to assist patients with concerns communicating in a courteous and respectful manner.
- Current First Aid/CPR certification.
- Clean Vulnerable Sector Criminal Reference Check, Driver's Abstract and proof of COVID-19 vaccination required.
- Ability to speak Ojibway and prior experience in working with Aboriginal people, a definite asset.
- Experience and understanding of local Indigenous communities and culture within the Southern Region of Treaty #3.
- First Nations, Inuit or Métis candidates are encouraged to apply. Please self-identify.