



## **Custodian**

**FTE:** FTE 1.0

**Status:** Permanent

**Closing Date:** Applications will be accepted until February 2, 2024 and interviewing will commence as applications are received. Final selection may occur prior to application deadline if suitable candidate is found.

The **Gizhewaadiziwin Health Access Centre** is a community based, Indigenous controlled, Primary Care service that combines western curative care with traditional Ojibway healing philosophies and practices. The Access Centre provides clinical, social, health promotion and preventive services, as well as, access to traditional Ojibway healers.

The Gizhewaadiziwin Health Access Centre, located in the heart of the Southern Region of Treaty #3 territory, is the result of a unique partnership between area First Nations, the United Native Friendship Centre and the Sunset Country Metis.

### **Summary of Position:**

This is a full-time position. The ability to work independently, under the guidance and direction of the Office Manager, is necessary.

### **Duties:**

- Daily routine manual work in maintenance, sanitation, cleaning and servicing of Gizhewaadiziwin Health Access Centre sites;
- General cleaning of the facility such as sweeping mopping, vacuuming, etc.;
- Cleaning and sanitizing restrooms and replenishing supplies;
- Washing windows, walls, mirrors, and other areas;
- Housekeeping of medical clinic
- Outdoor maintenance including: lawn care, snow shoveling and ice removal on sidewalks;
- Minor repairs and maintenance within the buildings and grounds;
- General maintenance of heating and cooling system and other systems/equipment within the building.

### **Qualifications:**

- One or more years' experience in general custodial/maintenance work;
- Availability to work flexible hours (early mornings/evenings);
- Must be bondable;
- Knowledge and/or training in infection control, WHMIS and health and safety is an asset;
- As per policy, applicants should note that COVID-19 vaccination, clear Vulnerable Sector Criminal Record check as well as Drivers Abstract is a condition of employment within Gizhewaadiziwin Health Access Centre.

### **Additional Information:**

As a part of our team, you will be eligible for:

- 100% employer-paid health care benefits;
- Become a member of the Healthcare of Ontario Pension Plan (HOOPP);
- Six (6) paid Personal Leave Days a year;
- 3 weeks (starting) paid vacation subject to increase quickly over tenure;
- Invited to actively participate in cultural and traditional teachings and knowledge.

***A complete Job Description is available by contacting the Human Resources Assistant at 274-3131.***

Qualified applicants are invited to submit a resume, covering letter, 3 work related references (*one must be from a current or most recent supervisor*) and written authorization to contact references.

**Attention: Personnel Committee  
Gizhewaadiziwin Health Access Centre  
RMB 2004, RR #2  
Fort Frances, ON P9A 3M9  
[careers@gizhac.com](mailto:careers@gizhac.com)**

*We thank all candidates in advance, however, only those selected for an interview will be contacted. Gizhewaadiziwin is committed to providing employment accommodation in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If contacted for an employment opportunity or interviewing, please advise if you require accommodation.*