



Custodian

Status: Casual

Closing Date: Open until filled

The **Gizhewaadiziwin Health Access Centre** is a community based, Indigenous controlled, Primary Care service that combines western curative care with traditional Ojibway healing philosophies and practices. The Access Centre provides clinical, social, health promotion and preventive services, as well as, access to traditional Ojibway healers.

The Gizhewaadiziwin Health Access Centre, located in the heart of the Fort Frances Tribal Area and the Rainy River District, is the result of a unique partnership between area First Nations, the United Native Friendship Centre and the Sunset Country Metis.

Summary of Position:

This is a casual position. The ability to work independently, under the guidance and direction of the Finance Manager, is necessary.

Duties:

- Daily routine manual work in maintenance, sanitation, cleaning and servicing of Gizhewaadiziwin Health Access Centre premises;
- General cleaning of the facility such as sweeping mopping, vacuuming, etc.;
- Cleaning and sanitizing restrooms and replenishing supplies;
- Washing windows, walls, mirrors, and other areas;
- Housekeeping of medical clinic
- Outdoor maintenance including: lawn care, snow shoveling and ice removal on sidewalks;
- Minor repairs and maintenance within the buildings and grounds;
- General maintenance of heating and cooling system and other systems/equipment within the building.

Qualifications:

- One or more years' experience in general custodial/maintenance work;
- Availability to work flexible hours (evenings);
- Must be bondable;
- Knowledge and/or training in infection control, WHMIS and health and safety is an asset;
- As per policy, applicants should note that COVID-19 vaccination is a condition of employment within Gizhewaadiziwin Health Access Centre.

A complete Job Description is available by contacting Cheryl McEvoy, Human Resources/Office Manager at 274-3131.

Qualified applicants are invited to submit a resume, covering letter, 3 work related references (*one must be from a current or most recent supervisor*) and written authorization to contact references.

**Attention: Personnel Committee
Gizhewaadiziwin Health Access Centre
RMB 2004, RR #2
Fort Frances, ON P9A 3M9
cmcevoy@gizhac.com**

We thank all candidates in advance, however, only those selected for an interview will be contacted. Gizhewaadiziwin is committed to providing employment accommodation in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If contacted for an employment opportunity or interviewing, please advise if you require accommodation.