



GIZHEWAADIZIWIN HEALTH ACCESS CENTRE

JOB POSTING

CUSTODIAN (1.0 FTE)

This is a permanent full-time position. The ability to work independently, under the guidance and direction of the HR/Office Manager, is necessary.

DUTIES:

- Daily routine manual work in maintenance, sanitation, cleaning and servicing of Gizhewaadiziwin Health Access Centre premises;
- General cleaning of the facility such as sweeping, mopping, vacuuming, etc.;
- Cleaning and sanitizing rest rooms and replenishing supplies;
- Washing windows, walls, mirrors, and other areas;
- Housekeeping of medical clinic;
- Outdoor maintenance including: lawn care, snow shoveling and ice removal on sidewalks;
- Minor repairs and maintenance within the building and grounds;
- General maintenance of heating and cooling system and other systems/equipment within the building.

QUALIFICATIONS:

- One or more years' experience in general custodial/maintenance work;
- Availability to work flexible hours (evenings);
- Must be bondable;
- Knowledge and/or training in infection control, WHMIS and health and safety, an asset.

Qualified candidates are invited to submit a cover letter, resume, three (3) work related references and written authorization to contact references no later than **4:00 pm on Friday, October 20, 2017** to:

Gizhewaadiziwin Health Access Centre
Attention: Personnel Committee
P.O. Box 686
Fort Frances, ON
P9A 3M9
Phone: 807-274-3131
Fax: 807-274-6280
jdebenedet@gizhac.com

We thank all candidates in advance, however, only those selected for an interview will be contacted.